

C.H. Muhammed Koya
KMEA Engineering College, Edathala

No. E- 047 /KMEA/2024

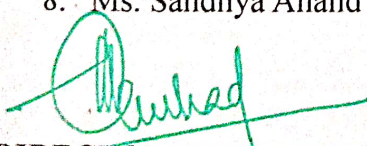
Date: 01/01/2024

OFFICE ORDER

As per AICTE Regulations, 2021 Staff Grievance Redressal Committee has been constituted. Following are members of the committee.

Members :

Chairman	-	Dr. Amar Nishad. T. M, Director
Convener	-	Dr. Rekha Lakshmanan, Vice Principal
1. Dr. Reena Sebastian	-	EE (Coordinator)
2. Dr. Benazir K K	-	CS
3. Mr. Suriya S	-	ME
4. Mr. Bitu T Rajendran	-	BS
5. Mr. Rijul M	-	SF
6. Ms. Aliya Shahul	-	RA
7. Ms. Abini M A	-	EC
8. Ms. Sandhya Anand S	-	CE


DIRECTOR/ PRINCIPAL

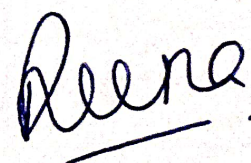
Copy to

1. The Director
2. Committee Members
3. U. G Co-ordinator
4. IQAC file
5. HOD'S
6. Stock File

KMEA ENGINEERING COLLEGE

LIST OF MEMBERS OF STAFF GRIEVANCE REDRESSAL COMMITTEE

Members	Phone Number	Email
1. Dr. Amar Nishad (Chairman)	9447332529	principal@kmeacollege.ac.in
2. Dr. Rekha Lakshmanan (Convener)	9249482002	rel.cs@kmeacollege.ac.in
3. Dr. Reena Sebastian	9947078066	deanstudentaffairs@kmeacollege.ac.in
4. Dr. Benazir K K	9447660880	hodcs@kmeacollege.ac.in
5. Mr. Bitu T Rajendran	9447912028	btr.mt@kmeacollege.ac.in
6. Mr. Rijul M	7012120383	hodsf@kmeacollege.ac.in
7. Ms. Suriya S	9207300025	srs.me@kmeacollege.ac.in
8. Ms.Sandhya Anand S	9567799507	sas.ce@kmeacollege.ac.in
9. Ms.Abini M A	9995300934	ama.ec@kmeacollege.ac.in
10. Ms. Aliya Shahul	9446857227	asl.ra@kmeacollege.ac.in



Signature of Coordinator/ Convener



KMEA/SGR/NO.2/2024-25

COMMUNICATION FOR
STAFF GRIEVANCE REDRESSAL
COMMITTEE MEETING

VENUE: BOARD ROOM

DATE & TIME OF MEETING: 01/11/2024 12.30 pm

AGENDA:

- 1.STAFF RELATED ISSUES AND REQUESTS
- 2.ANY OTHER MATTER

Date:29/10/2024

Staff Name	Sign	Staff Name	Sign
Dr. Amar Nishad		Ms.Suriya	
Dr. Rekha		Ms.Aliya	
Dr. Reena		Ms.Abini	
Dr. Benazir		Ms.Sandhya	
Mr. Bitu		Mr. Rijul	

Dr. REENA SEBASTIAN

Signature of Co-ordinator



C.H. MOHAMMED KOYA
KMEA ENGINEERING COLLEGE
APPROVED BY AICTE
AFFILIATED TO KTU

KMEA/SGR/NO.1/2024-25

COMMUNICATION FOR
STAFF GRIEVANCE REDRESSAL
COMMITTEE MEETING

VENUE: BOARD ROOM

DATE & TIME OF MEETING: 30/8/2024

12.30 pm

AGENDA:

- 1.STAFF RELATED ISSUES
- 2.ANY OTHER MATTER

Date:27/8/2024

Staff Name	Sign	Staff Name	Sign
Dr. Amar Nishad		Ms.Suriya	
Dr. Rekha		Ms.Aliya	
Dr. Reena		Ms.Abini	
Dr. Benazir		Ms.Sandhya	
Mr. Bitu		Mr. Rijul	

Dr. REENA SEBASTIAN

Signature of Co-ordinator

C.H. Muhammed Koya
KMEA Engineering College, Edathala

No. E- 393 /KMEA/2024

Date: 10/06/2024

OFFICE ORDER

Staff Grievance Redressal

As per AICTE Regulations, 2021 Staff Grievance Redressal Committee has been constituted. Following are members of the committee.

Members:

Chairman	-	Dr. Amar Nishad. T. M, Director
Convener	-	Dr. Rekha Lakshmanan, Vice Principal
1. Dr. Reena Sebastian	-	EE (Coordinator)
2. Dr. Benazir K K	-	CS
3. Mr. Suriya S	-	ME
4. Mr. Bitu T Rajendran	-	BS
5. Mr. Rijul M	-	SF
6. Ms. Aliya Shahul	-	RA
7. Ms. Abini M A	-	EC
8. Ms. Sandhya Anand S	-	CE

DIRECTOR/ PRINCIPAL

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3. U.G. Coordinator
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5. HOD'S
6. Stock File

KMEA ENGINEERING COLLEGE

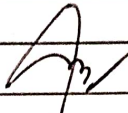
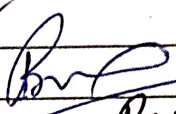
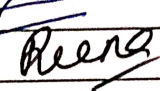
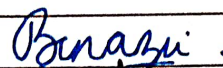
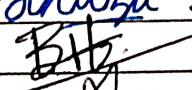
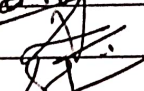
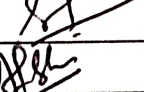

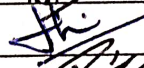

STAFF GRIEVANCE REDRESSAL COMMITTEE MEETING

Venue : Board Room

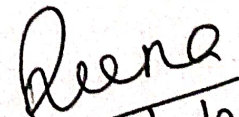
Date: 26/04/2024

Time: 12.30 PM

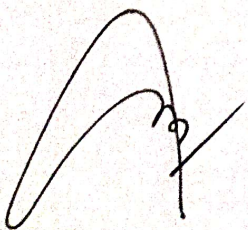
Agenda: Staff Related Issues, Grievances, Other Matters

MEMBERS	SIGNATURE
• Dr. Amar Nishad	
• Dr. Rekha Lakshmanan	
• Dr. Reena Sebastian	
• Dr. Benazir K K	
• Mr. Bitu T Rajendran	
• Ms. Sandhya	
• Ms. Suriya S	
• Ms. Aaliya	
• Ms. Abini M A	
• Mr. Rijul	

All members are requested to attend the meeting .


24/4/24

Signature of Coordinator/ Convener



PRINCIPAL
KMEA ENGG. COLLEGE
EDATHALA-883 561



KMEA/IQAC/NO.1

COMMUNICATION FOR
STAFF GRIEVANCE REDRESSAL
COMMITTEE MEETING

VENUE: Board Room

DATE & TIME OF MEETING: 31/1/2024 12.30 PM

AGENDA: Staff related issues, Grievances, Other matters.

Staff Name	Sign	Staff Name	Sign
Dr. Rekha		Ms. Aliya	
Dr. Reena		Ms. Abini	
Dr. Benazir K K		Ms. Sandhya	
Ms. Suriya S			
Mr. Bitu			
Mr. Rijul			

28/1/2024
Signature of Co-ordinator/ Convenor

PRINCIPAL
KMEA ENGINEERING COLLEGE
EDATHALA - 578 61



KMEA/IQAC/NO.1

COMMUNICATION FOR
STAFF GRIEVANCE REDRESSAL
COMMITTEE MEETING

VENUE: Board Room

DATE & TIME OF MEETING 23/1/2024, 12.30 PM

AGENDA: Staff related issues, Grievances, Other matters.

Staff Name	Sign	Staff Name	Sign
Dr. Amar Nishad		Ms. Aliya	
Dr. Rekha		Ms. Abini	
Dr. Benazir K K		Ms. Sandhya	
Ms. Suriya S		Dr. Reena	
Mr. Bitu			
Mr. Rijul			

23/1/24
Signature of Co-ordinator/ Convenor

C.H. Muhammed Koya
KMEA Engineering College, Edathala

No. E- 349 /KMEA/2022

Date: 01/09/2022

OFFICE ORDER

As per AICTE Regulations, 2021 Staff Grievance Redressal Committee has been constituted. Following are members of the committee.

Members :

Chairman	-	Dr. Amar Nishad. T. M, Director
Convener	-	Dr. Rekha Lakshmanan, Vice Principal
1. Dr. Reena Sebastian	-	EE (Coordinator)
2. Ms. Sheena Kurian K	-	CS
3. Mr. Suriya S	-	ME
4. Mr. Bitu T Rajendran	-	BS
5. Mr. Muhasin K M	-	ME
6. Ms. Neenu B	-	EE
7. Ms. Abini M A	-	EC
8. Ms. Bindu Sebastian	-	CE


DIRECTOR/PRINCIPAL

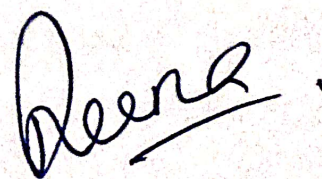
Copy to

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KMEA ENGINEERING COLLEGE

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Members	Phone Number	Email
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2. Dr. Rekha Lakshmanan (Convener)	9249482002	rel.cs@kmeacollege.ac.in
3. Dr. Reena Sebastian	9947078066	deanstudentaffairs@kmeacollege.ac.in
4. Ms. Bindu Sebastian	9446418597	bin.ce @kmeacollege.ac.in
5. Mr. Bitu T Rajendran	9447912028	btr.mt@kmeacollege.ac.in
6. Mr. Muhasin K M	9947441803	mkm.me@kmeacollege.ac.in
7. Ms. Suriya S	9207300025	srs.me@kmeacollege.ac.in
8. Ms. Sheena Kurian K	9746798804	skn.cs@kmeacollege.ac.in
9. Ms. Abini M A	9995300934	ama.ec@kmeacollege.ac.in
10. Ms. Neenu B	9567479101	nub.ee@kmeacollege.ac.in



Signature of Coordinator/ Convener

KMEA ENGINEERING COLLEGE

Communication for

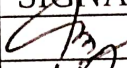

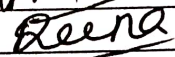




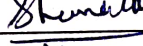

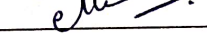
STAFF GRIEVANCE REDRESSAL COMMITTEE MEETING

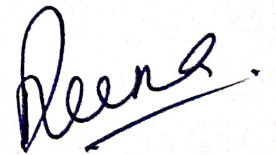
Venue : Board Room

Date: 3/7/2023 , Monday

Time: 12.35 PM

Agenda: Staff Related Issues, Grievances, Other Matters

MEMBERS	SIGNATURE
1. Dr. Amar Nishad (Chairman)	
2. Dr. Rekha Lakshmanan (Convener)	
3. Dr. Reena Sebastian	
4. Ms. Bindu Sebastian	
5. Mr. Bitu T Rajendran	
6. Mr. Muhasin K M	
7. Ms. Suriya S	
8. Ms. Sheena Kurian K	
9. Ms. Abini M A	
10. Ms. Neenu B	



Signature of Coordinator/ Convener

KMEA ENGINEERING COLLEGE








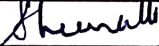


STAFF GRIEVANCE REDRESSAL COMMITTEE MEETING

Venue : Board Room

Date: 3/7/2023 , Monday

Time: 12.35 PM

Agenda: Staff Related Issues, Grievances, Other Matters

MEMBERS PRESENT	SIGNATURE
1. Dr. Amar Nishad (Chairman)	
2. Dr. Rekha Lakshmanan (Convener)	
3. Dr. Reena Sebastian	
4. Ms. Bindu Sebastian	
5. Mr. Bitu T Rajendran	
6. Mr. Muhasin K M	
7. Ms. Suriya S	
8. Ms. Sheena Kurian K	
9. Ms. Abini M A	
10. Ms. Neenu B	

Minutes:

Meeting commenced at 12.35 PM with a silent prayer.

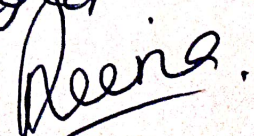
Faculties mentioned about Staff Canteen Facilities to be made better.

Some teachers mentioned about having yoga classes for lady teachers on Friday noon.

Action Taken:

Discussed with canteen authorities about staff request.

Yoga classes have been arranged



Signature of Coordinator/ Convener

KMEA ENGINEERING COLLEGE

Communication for


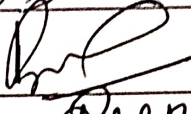
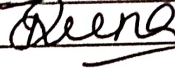



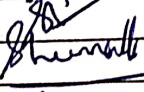

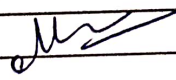
STAFF GRIEVANCE REDRESSAL COMMITTEE MEETING

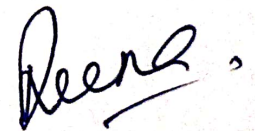
Venue : Board Room

Date: 1/12/2022, Thursday

Time: 12.35 PM

Agenda: Staff Related Issues, Grievances, Other Matters

MEMBERS	SIGNATURE
1. Dr. Amar Nishad (Chairman)	
2. Dr. Rekha Lakshmanan (Convener)	
3. Dr. Reena Sebastian	
4. Ms. Bindu Sebastian	
5. Mr. Bitu T Rajendran	
6. Mr. Muhasin K M	
7. Ms. Suriya S	
8. Ms. Sheena Kurian K	
9. Ms. Abini M A	
10. Ms. Neenu B	



Signature of Coordinator/ Convener

KMEA ENGINEERING COLLEGE


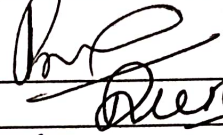
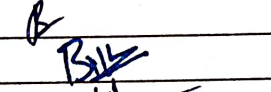




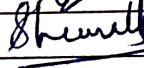

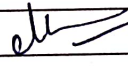
STAFF GRIEVANCE REDRESSAL COMMITTEE MEETING

Venue : Board Room

Date: 1/12/2022 , Thursday

Time: 12.35 PM

Agenda: Staff Related Issues, Grievances, Other Matters

MEMBERS PRESENT	SIGNATURE
1. Dr. Amar Nishad (Chairman)	
2. Dr. Rekha Lakshmanan (Convener)	
3. Dr. Reena Sebastian	
4. Ms. Bindu Sebastian	
5. Mr. Bitu T Rajendran	
6. Mr. Muhasin K M	
7. Ms. Suriya S	
8. Ms. Sheena Kurian K	
9. Ms. Abini M A	
10. Ms. Neenu B	

Minutes:

Meeting commenced at 12.35 PM with a silent prayer.

Faculties mentioned about improving Staff Accommodation Facilities inside campus.

Some teachers mentioned about having activities which helps in relaxation of mind and body

Action Taken:

Good staff accommodation is provided in respective hostels for Gents staff Ladies staff.
Staff day is under discussion.


Signature of Coordinator/ Convener



C H Mohammed Koya
K M E A Engineering College

A NAAC Accredited Institution

(Approved by AICTE & Affiliated to APJ Abdul Kalam Technological University)



Subject: NOC for Attending ATAL FDP

Ref No. 424/KMEA/2024

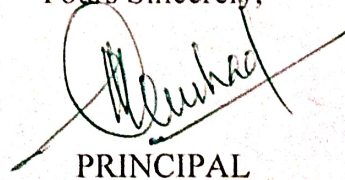
Date: 15/11/2024

To Whomsoever It May Concern

This letter is to express No Objection on Mr. Ranjith Kumar T B in attending 'Energy and Mobility for the Future' conducted at 'Mar Baselios Institute of Technology and Science, Kothamangalam, Ernakulam' from 2/12/2024 to 7/12/2024.

This certificate is issued as per requirement of AICTE for successful conduction of ATAL Faculty Development Program.

Yours Sincerely,



PRINCIPAL

NBA Accredited U.G Programmes:

**Civil Engineering; Computer Science and Engineering;
Electrical and Electronics Engineering; Electronics and
Communication Engineering; Mechanical Engineering.**

**E-mail: office@kmeacollege.ac.in www.kmeacollege.ac.in
Kuzhivelippady, Edathala, Cochin – 683561
Kerala, India. Phone: 0484 2411003, 2411004**